**Payment information**

**What is LearningField?**
LearningField is a world-first Australian innovation that delivers curriculum-linked digital textbooks directly to teachers and students. With LearningField, teachers and students can select from a huge online library of textbooks from Australia’s leading educational publishers. They can access these anywhere, anytime on a range of devices – iPads, Macs, PCs or Android tablets.

**Your child’s LearningField subscription**
In 2016, Year 7–10 students at Kilvington Grammar School will be using LearningField to access digital textbooks for all subject areas. LearningField is available as an annual subscription for $268 per student, which allows unlimited access to these digital textbooks for the 2016 school year. Subscriptions can be paid online at [www.learningfield.com.au](http://www.learningfield.com.au). Your school will provide you with the password required to access LearningField.

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**Payment can only be made from 18 January 2016 and is due by 19 February 2016**
Note: You will need your child’s school email address to make payment

**How to pay**
The school will advise you of your child’s school email address. Once you receive this information:

2. Click on the “parent payments” link in the top navigation bar
3. Choose your preferred payment option
4. Enter your child’s school email address
5. Review your order
6. Select payment type
7. Enter payment details
8. Submit order
9. Receipt will be emailed to you

**Payment options**

| Credit Card | Pay by credit card using Online Secure Payment. |
| Direct Transfer (POLi) | POLi is a free service owned by Australia Post which supports leading internet banking sites in Australia. With POLi you can transfer funds directly to LearningField using Internet Banking. |
Further information:
How to pay for LearningField

Option 1
Pay by credit card (online secure payment)

1. Go to www.learningfield.com.au
2. Click on the “parent payments” link in the top navigation bar
3. Click on “Pay via credit card or online banking”
4. Enter your child’s school email address in the field provided
5. Check that your child’s details and the amount of the subscription are correct. If there is a problem, please contact your school’s Administration Office
6. If the details are correct, click “Continue”
7. Choose payment type “Credit Card”
8. Enter your credit card details
9. Enter your name and email address to receive an electronic copy of the receipt
10. Check the box to accept LearningField’s terms and conditions
11. Click “Submit Order”

Option 2
Pay by online banking

1. Go to www.learningfield.com.au
2. Click on the “parent payments” link in the top navigation bar
3. Click on “Pay via credit card or online banking”
4. Enter your child’s school email address in the field provided
5. Check that your child’s details and the amount of the subscription are correct. If there is a problem, please contact your school’s Administration Office
6. If the details are correct, click “Continue”
7. Choose payment type “Online Banking”
8. Enter your name and email address to receive an electronic copy of the receipt
9. Check the box to accept LearningField’s terms and conditions
10. Click “Continue”
11. A new window will open. Select your bank and click “Proceed with payment”
12. Log in to your online bank account (using your normal user ID and password)
13. Check that the details are correct
14. If correct, authorise payment. You will now return to LearningField.

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