

Accessing Continuous Online Reporting via the Parent Portal

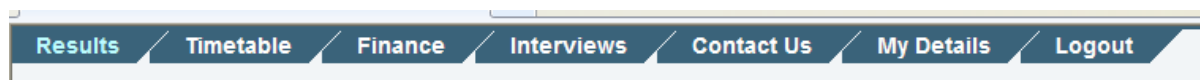
1. Connect to the internet and access the Kilvington website using your browser software (eg. Internet Explorer) by typing in the following www.kilvington.vic.edu.au
2. Click on the Parent Portal button



3. Enter your Username and Password

The login form consists of two input fields: 'Username' and 'Password'. Below the fields is a 'Login' button.

4. Click the Login button
5. You will be able to access the following tabs



The Tabs

1. Results

On this tab you will be able to see the assessment items and progress feedback in each subject as it occurs throughout the semester. These items will accumulate during the semester as work is completed and later marked.

2. Timetable

This tab displays your daughter's timetable for the current day as well as her timetable for the ten day cycle.

3. Finance

This tab displays the current status of your fee information.

4. Interviews

This tab will be active during the next Parent Interview cycle later in the year and will enable you to book interviews and print your schedule online.

5. Contact Us

An email list of your daughter's teachers and other school contacts is provided. By clicking on the icon you are able to send an email.

6. My Details

This tab will enable you to view your current contact details and update these so that school records are accurate.

Logging Out

Please ensure to  at the end of each session.